

**ALBION FIRE DISTRICT, INC.**

**BOARD OF FIRE COMMISSIONERS**

**MONTHLY MEETING MINUTES**

**September 8, 2015**

**PRESENT:** Commissioner Michael Allen      Commissioner Anthony Leone

Commissioner Daniel Adamski      Commissioner Sharon Remillard

Chief Richard Andrews      Tax Collector David Almond

Treasurer Raymond Neves      Attorney Louis DeSimone

**ABSENT:** Commissioner Michael Napolitano

**CALL TO ORDER:** Meeting called to order at 7:00 p.m. by Chairman Michael Allen

**APPROVAL OF MINUTES:** Motion to approve the Minutes of the August 11, 2015 Meeting made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 4-0.

**APPROVAL OF BILLS:** There being no questions on this month's bills, Commissioner Adamski made a Motion to approve the bills for payment, seconded by

Commissioner Leone. The vehicle fuel bill and Credit Card Bill had not arrived at the time of this meeting. Those will be processed and

**paid prior to next month's meeting in order to avoid late charges  
Motion passed 4-0.**

**TAX COLLECTOR'S REPORT: Collection for period 8/12/2015 to 9/8/2015 \$1,885.20. Collections for period 11/1/14 to 9/8/2015 \$1,014,820.22. Tax Refund Payment was made to Salem Five Bank for duplicate payment. Motion to approve the Tax Collector's Report made by Commissioner Remillard, seconded by Commissioner Adamski. Motion passed 4-0.**

**TREASURER'S REPORT: The Treasurer provided total Cash Balances as of August 31, 2015, of \$343,603.52. He anticipates a surplus at year end and no budget overages are expected. Profit & Loss Budget vs. Actual Report was reviewed. Motion to accept the Treasurer's Report made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 4-0.**

**CHIEF'S REPORT: Chief Andrews presented his report for the Month of August and his written report was corrected to state August rather than June. During the month the department responded to 103 incidents with 67 in Albion and 36 Mutual Aid. Training hours for the month were 161 with YTD hours 1604. One firefighter has returned to the department from active military duty.**

**Motion to accept the Chief's Report made by Commissioner Adamski, seconded by Commissioner Remillard. Motion passed 4-0.**

## **UNFINISHED BUSINESS:**

**Status of new Ladder 20 - ship date is October 12, 2015**

**Status of 2014 Compilation Report - Commissioner Adamski made a Motion to approve the 2014 Compilation Report which was presented to the Board at last month's meeting, seconded by Commissioner Leone. Motion passed 4-0.**

**Agreement regarding shared Reserve Ladder Truck - Attorney DeSimone will review and matter tabled to next month's meeting.**

**Status of request of VFIS regarding errors and omissions coverage - Attorney DeSimone will report on this at next month's meeting.**

**Status of funds on deposit with State Unemployment - Attorney DeSimone has received no response from the department as of this meeting.**

## **NEW BUSINESS:**

**Chief Andrews advised the Board of a statement made regarding response time of Ladder Trucks for an automatic aid call. The statements reads that the response time was 10-12 minutes when in fact the Chief listened to the dispatch tape which will remain on file.**

**Chief Andrews expects a retraction of this statement with a corrected response time of 5 minutes. If retraction is not received, Attorney DeSimone will write a letter to this department.**

**GOOD AND WELFARE:**

**Correspondence: We received approval from the School Department to use the High School Library for both our September 22 Budget Hearing and Annual Financial Meeting on October 13.**

**Public Comment: None**

**Commissioner Adamski made a Motion to enter into Executive Session under RIGL42-46-5(a) 1 for discussion of a personnel matter, and RIGL 42-46-5(a)2 regarding collective bargaining, seconded by Commissioner Leone. Motion passed 4-0.**

**Commissioner Adamski made a Motion to close the Open Session at 7:18 p.m. seconded by Commissioner Leone. Motion passed 4-0.**

**Commissioner Adamski made a Motion to reopen the Open Session at 7:50 p.m., seconded by Commissioner Leone. Motion passed 4-0.**

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**No votes were taken in Executive Session except to approve the**

**Minutes of the Executive Session of August 11, 2015. Motion to seal the Minutes of the Executive Session made by Commissioner Adamski, seconded by Commissioner Leone. Motion passed 4-0.**

**Commissioner Remillard made a Motion to close the open Session at 7:51 p.m., seconded by Commissioner Adamski. Motion passed 4-0.**

**Lois E. Moore**

**District Clerk**